LegalMeetings

LegalMeetings
Using Technology to Bring the Legal Aid Community Together

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LegalMeetings is a learning portal which promotes training and communication in the legal aid community. It is a virtual conference center offering continuing legal education courses, professional development seminars, and live on-line meetings.

LegalMeetings is a practical and innovative tool that presents legal aid staff with the ability to meet and collaborate with colleagues far away. Through LegalMeetings, advocates, administrators, support staff, managers, planners, and others may converse and learn in ways that are more effective than faxes and telephone communication alone.

Legal Services Corporation-funded programs may host their own activities in LegalMeetings. They may also host events by working in partnership with other entities such as Universities, Colleges, Law Schools, or other non-profit events.

Legal aid programs can use LegalMeetings to save money on travel costs and increase productivity. Learn how LegalMeetings can enhance your program's staff training with rich, secure, multimedia communications, all through a standard Web browser.

What Happens When You
Host LegalMeetings Events?

When you sign up to become a LegalMeetings host, you will receive an enrollment package, which will contain the **LegalMeetings** Host agreement. By signing the Host Agreement, you verify that you are a recipient of Legal Services Corporation funds and agree to conduct events and activities that comply with LSC regulations. The Host Agreement also stipulates that you agree to reimburse Gulf Coast Legal Foundation, the administrator of the LegalMeetings project, for some on-line charges that may incur if you exceed a predetermined limit of on-line service.

LegalMeetings Hosts
Becoming a LegalMeetings host is *FREE*. Also, there is **no charge** for the first 12 attendees in *most* types of online LM events. In some instances, with prior arrangements, you may even host events with up to 100 people! There is no limit to the amount of time that you may spend in online meetings.

Sign up to be a LegalMeetings Host and start conferencing right away
After enrolling as a Host, you will be assigned a LegalMeetings Host ID number and password. This information will enable you to set up your own on-line meetings. A variety of FREE training events will be offered to help you learn how to use LegalMeetings features.

LegalMeetings Areas

Lobby – This is the LegalMeetings homepage. Here you will find general information about the website, special feature stories, and links to the other areas of the site.

Meeting Center – Presentations and meetings take place here. Participants can meet instantly with colleagues or join a customized on-line course.

Exhibit Hall – The Exhibition area is intended to display information about services and products that may be useful for administrative personnel and staff of legal services programs.

Bookstore – This area contains information about publications related to the practice of poverty law.

Resource Center -- This part of the LegalMeetings holds information about using the Meeting Center, training tips and suggestions, and other resources for legal services on-line trainers and presenters.

Visitor Center — This area is set aside for feedback and comments.

Technical Requirements for LegalMeetings Events

- Computer
- Internet Connection
- 56K Internet Connection
- Web Browser
- Telephone—To hear the audio portion of an online conference

LegalMeetings Features

LegalMeetings provides many ways to increase communication between legal services workers, including discussion boards, chats, and e-mails.

Presentation and   Document Sharing -
Allows any meeting participant to view or share any presentation or document.

**Application
Sharing and
Control** - Run any software application   during live demos and training. The presenter may even share control of software   applications with   others in a meeting.
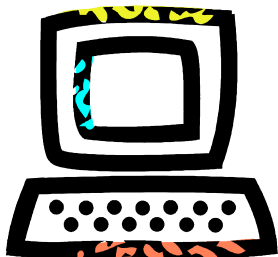
Desktop Sharing and Control *(Limited Availability)* Computer Responsible Person can take control of a user's PC system (with the user's approval) to instantly provide live assistance and resolve problems immediately.

Instant Classroom Polling - Lets presenters solicit feedback from attendees online.

Discussion Groups - By setting up online courses, hosts can set up or participate in threaded discussions and collaborative work groups where training participants can post messages to an electronic bulletin board.

White Boarding and Chatting – Let's users participate in real-time chat and whiteboard collaboration.

Web Tours - Browse the internet during a meeting or training event while training participants look on.

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